

**Minutes**  
**Bradley Board of Directors**  
**Bradley Board Room**  
**Thursday, March 15, 2007**  
**12:30 p.m.**

**Members Present:** Chairman L. Scott Frantz, Acting Commissioner Angelo, Commissioner Carpenter, David Kilbon, Michael Long and Richard Crane.

**Members Absent:** Kevin Kelleher.

- I. Chairman Frantz called the meeting to order at 12:39 p.m.

Chairman Frantz requested a motion (Kilbon, 2<sup>nd</sup>: Carpenter) to add an agenda item 7a to approve the development of hotel proposals. Voice vote—motion passed.

- II. Approval of Minutes of February 15, 2007 meeting

Mr. Crane made a motion (2<sup>nd</sup>: Long) to approve the minutes from the last Board meeting. Voice vote—motion passed.

- III. Reports

Barry Pallanck provided an update on Airport operations and current Airport statistics. Mr. Pallanck's report noted winter operations; progress of the terminal construction project and schedule of the next phase of capital improvement; and the noise reduction program.

Mark Daley provided a financial update for the period ending January 31, 2007. Mr. Daley's presentation noted the total operating revenue is \$31.7 million (1.5% above budget) and that airline revenue is 1.0% below budget while non airline revenue is 1.5% above budget. It was further noted that the greatest deficit within airline revenue is in "Airline Additions" which are 18.7% below budget due to low airline equipment maintenance bill backs. Non-airline revenue, terminal concessions and "other operating revenue" are well above budget; however this is off-set by a deficit in "other concessions," which is 4.9% below budget. Mr. Daley also reviewed the total operating expenses, noting they are \$2.5 million (10.7%) under budget year to date. This includes "fairly significant surpluses" within Personal Services, Other Contracts, Commodities and Energy/Utilities line items. Mr. Daley noted that it is reasonable to project that surplus funds are available within the operating budget and that ConnDOT is currently exploring how best to re-allocate these resources to airport improvement project that may be completed this fiscal year.

Kiran Jain gave an update on marketing activities at the airport, as well as passenger and cargo statistics. Ms. Jain's presentation focused on continued efforts to expand routes and service (noting particular demand to Florida), the successful launch of Frontier's service to Denver and the commencement of service to Salt Lake City (Delta) and Phoenix (US Airways/America West).

Following these presentations, Board members discussed the terminal construction schedule, plans of Southwest airlines at other regional airports and the use of surplus funds within the Enterprise Fund. Chairman Frantz asked members to forward any suggestions, relative to these surplus funds, to him as soon as possible; at which time they will be forwarded to Commissioner Carpenter for his consideration.

IV. Bradley International Airport Air Traffic Control Presentation

Mark Guidod provided an overview of air traffic control operations at the airport. The presentation included a review of the automated flight services, affects of weather and congestion on the operation, sample of equipment used as well as the concentration of advanced technology at Bradley International Airport's air traffic control operation.

Following the presentation, members discussed the future use and affect of very light jets (VLJ) and smaller and municipal airports on these operations. The high level of cooperation between ATC operations and the Bradley Administration was also noted.

V. Amsterdam Marketing Committee Report

Ms. Jain reviewed activities of the Amsterdam Marketing Committee, which included the submission of financial commitments from committee members. Ms. Jain particularly commended the MetroHartford Alliance, the Netherlands Tourism Authority and the Greater Springfield Convention and Visitors Bureau for their commitment to the success of this service. It was also noted that booking to date have exceeded expectations.

VI. Upgraded Bradley International Airport Website Demonstration

Ms. Jain gave a presentation and demonstration of the enhanced airport website. Chairman Frantz requested that Board members review the proposed website design, functionality and content; and provide any suggested modifications or revisions back to Ms. Jain as soon as possible.

VII. Executive Session

Mr. Kilbon made a motion (2<sup>nd</sup>: Carpenter) to adjourn into executive session for the purpose of discussing contract negotiations at 1:56 p.m.

Mr. Long made a motion (2<sup>nd</sup>: Crane) to adjourn out of executive session at 2:27 p.m.

VIIa. Development of Hotel Proposals

Mr. Daley presented proposals to develop additional hotel facilities at the airport. Mr. Crane made a motion (2<sup>nd</sup>: Long) to approve and concur with the process presented on these proposed enhancements. Voice vote—motion passed.

VIII. Additional Business

Chairman Frantz spoke to issues regarding the airline industry, noted Commissioner Carpenter's legislative confirmation and reviewed the status of several legislative proposals.

IX. Adjourn

On a motion by Mr. Long (2<sup>nd</sup>: Crane) the meeting was adjourned at 2:36 p.m.

Respectfully submitted,

L. Scott Frantz  
Chairman